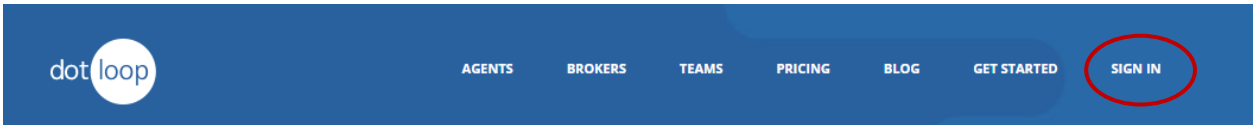
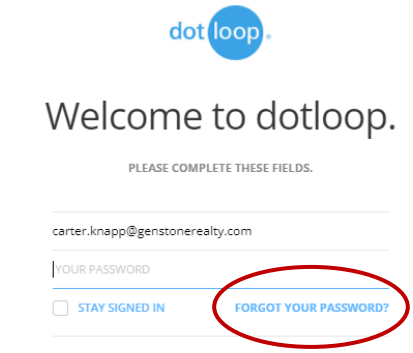
Setting Up a GenStone Realty Premium dotloop Account

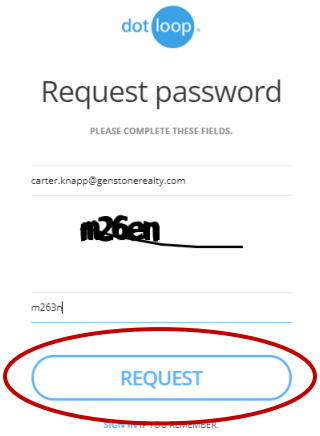
1. Go to the dotloop login page: https://www.dotloop.com. Select “SIGN IN.”



2. Enter your assigned @genstonerealty.com email address in the username. To set up your password, select “Forgot Password.”

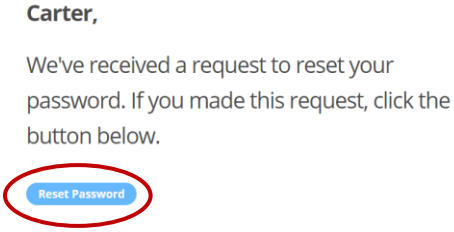


3. For verification, enter the displayed code, and “Request.”

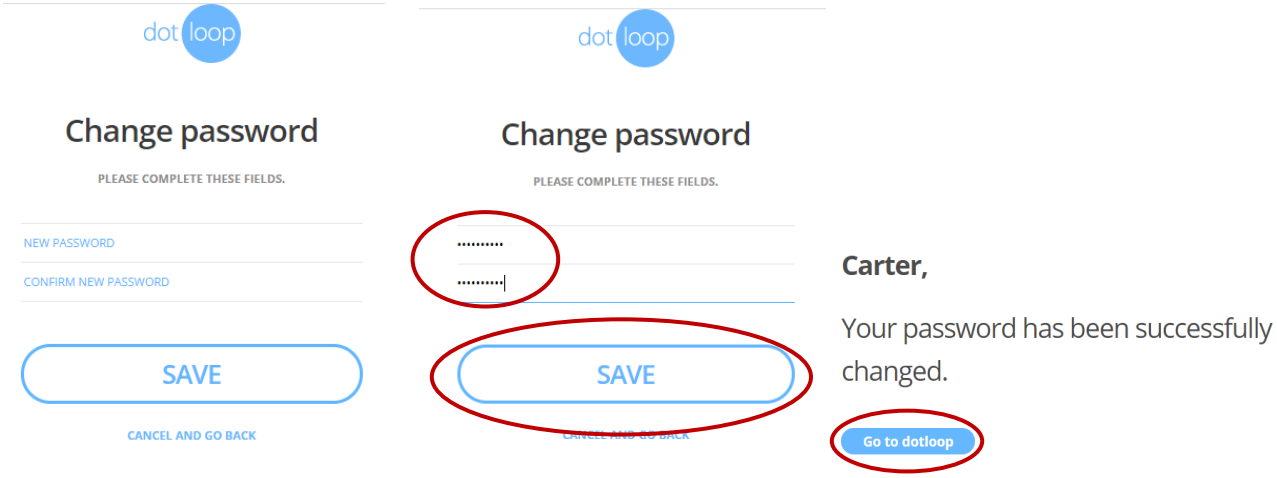




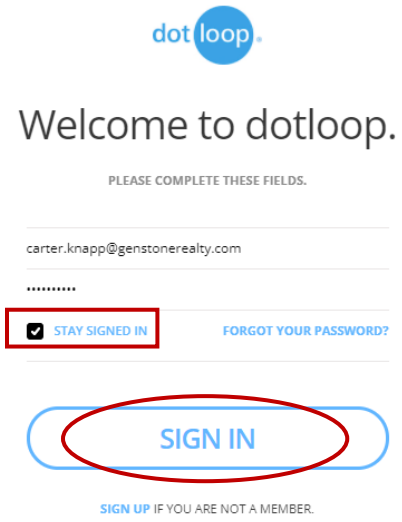
4. Go to your inbox for your @genstonerealty.com email account. Select “Reset Password.”



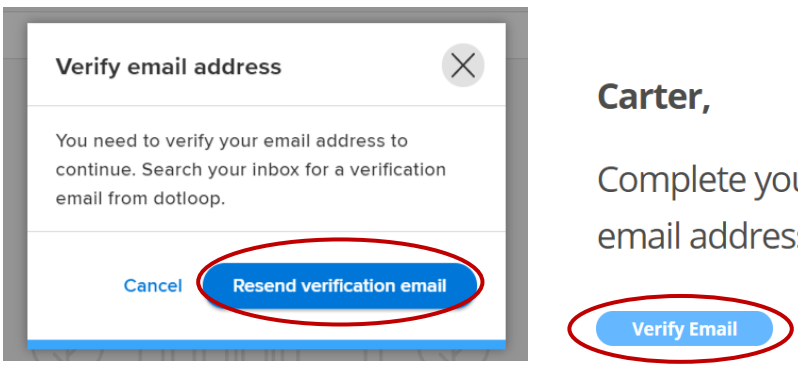
5. Enter a new password and repeat it. Select “SAVE.” A successfully changed notice displays. Select “Go to dotloop.”



6. When returning to the dotloop login page, enter your @genstonerealty.com email as the username, and the new password. Be sure to check, “STAY SIGNED IN” so you will not have enter your username and password each time. Select “SIGN IN.”



7. When signed in the first time, dotloop requires a verification of your email address. Select “Resend verification email.” Go to your @genstonerealty.com email inbox to select “Verify Email.”



8. Return to dotloop to sign in to view the home page and get started using dotloop.

